

PUBLIC WORKS COMMITTEE MEETING – Zoom meeting  
CITY HALL COUNCIL CHAMBERS  
MAY 11, 2020

MEMBERS PRESENT Jim Webber, Paul Deziel, Sarah Atkins Hoggatt

OTHERS PRESENT Michael Mroz, Dean Chamberlain,

Roll call taken. Chairman Webber called the Public Works Committee ZOOM meeting to order at 5:01 p.m.

PUBLIC WORKS COMMITTEE MEETING MINUTES MOTION BY Atkins Hoggatt, second by Atkins Deziel to approve the February 10, 2020 Public Works Committee meeting minutes. MOTION CARRIED.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

DISCUSSION AND POSSIBLE ACTION ON THE BID FROM FAHRNER ASPHALT IN THE AMOUNT OF \$168,505.90 FOR THE 2020 STREET MAINTENANCE PROGRAM A Bid Opening was held on April 30, 2020 per the city procurement policy. Three bids were received and the low bid was submitted by Fahrner Asphalt in the amount of \$168,505.90. He noted the capital improvement fund allocated \$230,000.

The Committee asked if remianint funds could be used for alley project. Atkins Hoggatt mentioned the large difference in the three bids received.

MOTION by Deziel, second by Atkins Hoggatt to recommend approval of the bid submitted by Fahrner Aspahl in the amount of \$168,505.90 for the 2020 Street Maintenance Project. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE BID RECEIVED FROM MONARCH PAVING COMPANY IN THE AMOUNT OF \$468,391.11 FOR THE INDUSTRIAL STREET AND STAGELINE ROAD MILL AND OVERLAY PROJECT Mroz stated one bid was received from Monarch Paving for the 2020 Mill and Overlay Project. Noted the bid is within the budget and noted that Sewer/Water/Storm are including in the breakdown of funding for the project.

MOTION by Dezeil, second by Atkins Hoggatt to recommend approval of the bid submitted by Monarch Paving Company in the amount of \$468,391.11 for the 2020 Mill and Overlay project for Industrial Street and Stageline Road. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON THE VINE STREET AND CARMICHAEL ROAD TEMPORARY BUILDOUT PLANS SUBMITTED BY BOLTON & MENK

DISCUSSION AND POSSIBLE ACTION ON THE 2020 SIDEWALK, CURB AND GUTTER REPLACEMENT PROGRAM Chamberlain stated as part of the Bella Rose development on the southwest corner of Vine Street and Carmichael Road the city is requiring the developer to fund the improvements that will need to handle the increased traffic.

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The Committee reviewed the plans in detail and commented on the improvements and the upgrades to the intersection. Dezeil inquired whether a round about has been considered for the area. Chamberlain stated the full build out of Carmichael Road will most likely explore options for the entire section and noted the improvements identified in the report are intended to be "interim" until it is fully built.

MOTION by Dezeil, second by Webber to approve the temporary build out plans for Carmichael Road. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON THE 2020 SIDEWALK, CURB AND GUTTER REPLACEMENT PROGRAM Mroz stated each year the staff develops a plan for the construction of new sidewalks, curb and gutter by repairing and/or replacing the existing based on the needs, funding and rating based on the inventory from 2019. A list of the proposed sections for replacement was provided which includes a large majority of the downtown section in efforts to address the deficiencies prior to the Highway 35/2<sup>nd</sup> Street work proposed for 2021.

Mroz stated upon approval of the plan a preliminary assessment resolution will be considered at the upcoming Common Council meeting with a public hearing date. Mroz stated the annual funding for the program is \$75,000.

MOTION by Deziel, second by Atkins Hoggatt to recommend staff to proceed with the preliminary resolution and schedule a public hearing date for the 2020 Sidewalk, curb and gutter program. The Committee discussed other areas in need of repairs. Mroz stated the sidewalk inventory will be used to implement the plan on an annual basis. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON THE LOE FROM BOLTON & MENK FOR ENGINEERING SERVICES RELATED TO THE WARD AVENUE EXTENSION Chamberlain stated that plans are currently being developed for the extension of Ward Avenue to meet an extension of Annabelle Way. Noted this extension will serve the Carmichael Ridge Development. Chamberlain stated a LOE from Bolton & Menk in the amount of \$65,450 was provided with all costs to be billed back to the developer. He stated the plans will include the roadway and all utilities per city standard specifications.

MOTION by Deziel, second by Atkins Hoggatt to approve the LOE from Bolton & Menk in the amount of \$65,450.00 for costs associated with the Ward Avenue extension and all costs to be to the developer. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON BUILD GRANT FOR CARMICHAEL ROAD FULL BUILD (I-94 TO COUNTY GOVERNMENT CENTER) Chamberlain stated the BUILD Grant is a federal fund to assist with the construction of the Carmichael Road corridor section to the north of I-94. He stated a SEH will assist with the grant application that are specific to pedestrian/bicycle safety, sidewalks, trails, stormwater and infiltration systems, intersections, etc. The Committee discussed the various improvements and agreed that staff continue working on the BUILD Grant.

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DISCUSSION AND POSSIBLE ACTION ONB THE ADDITOINAL DRIVEWAY APRON FOR 1601 INDUSTRIAL STREET Mroz stated as part of the mill and overlay project for Industrial Street the property at 1601 Industrial has requested the temporary driveway access be permanent.

MOTION by Dezeil, second by Atkins Hoggatt to proceed with the temporary construction driveway on Hanley Road for 1601 Industrial Street with limited backing up of large trailers. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON THE LOE FROM BOLTON & MENK FOR THE 2020 STORMWATER UTILITY IMPROVEMENT PROJECT Mroz stated the LOE in the amount of \$9,700 from Bolton & Menk for the 2020 Stormwater Utility Improvement project is to assist with the project. Noted the Stormwater Utility budget has \$200,000 allocated for the costs associated with the improvements.

MOTION by Atkins Hoggatt, second by Dezeil to approve the LOE with Bolton & Menk in the amount of \$9,700 for the 2020 Stormwater Utility Improvements. MOTION CARRIED.

PROJECT UPDATE:

WALNUT STREET RECONSTRUCTION Mroz stated the work is near completion on Walnut Street between 1<sup>st</sup> Street and the bridge.

PAVEMENT MANAGEMENT PLAN Mroz state the Pavement Management Plan will provide a detailed program based on the most current information to assist with projects out to 2040.

COVID-19 PUBLIC WORKS OPERATIONS Mroz stated updates will be presented with any changes to the CDC guidelines and St Croix County Public Health Department.

MOTION by Webber, second by Atkins Hoggatt to adjourn the meeting. 7:00 p.m.  
MOTION CARRIED.

Submitted by,

Deb Andrews  
Secretary