

PUBLIC WORKS COMMITTEE MEETING
CITY HALL COUNCIL CHAMBERS
February 10, 2020

MEMBERS PRESENT Jim Webber, Paul Deziel, Sarah Atkins Hoggatt

OTHERS PRESENT Michael Mroz, Dean Chamberlain, Ted Schultz; Foth Infrastructure & Environmental, Adam Juel; Foth Infrastructure & Environmental, Marion Webber

Roll call taken. Chairman Webber called the Public Works Committee meeting to order at 5:00 p.m.

PUBLIC WORKS COMMITTEE MEETING MINUTES MOTION BY Deziel, second by Atkins Hoggatt to approve the January 23, 2020 Public Works Committee meeting minutes. MOTION CARRIED.

PUBLIC COMMENT: None

UNFINISHED BUSINESS:

DISCUSSION AND POSSIBLE ACTION ON URBAN FORESTRY TREE ORDINANCE, CHAPTER 229 UPDATES Mroz provided updates to the Tree Ordinance, Chapter 229, based on comments from previous Committee meetings. He noted changes included the addition of the WI Statute NR118 as part of the ordinance which defines the scenic riverway; other changes pertained to the City Forester duties, abatement process for nuisance trees and grammatical changes.

MOTION by Atkins Hoggatt, second by Deziel to approve the revisions to Chapter 229, Tree Ordinance and to recommend review by the City Attorney. MOTION CARRIED.

NEW BUSINESS:

DISCUSSION AND POSSIBLE ACTION ON THE 2020 STREET MAINTENANCE PROGRAM Mroz stated the proposed 2020 Street Maintenance program based on the annual PASER rating system. He noted the score ranges between 1 and 10, noting a 10 being new construction and 4-6 being mid-range with a recommended maintenance treatment of crack filling and sealcoating.

Chamberlain explained the need to take a proactive approach in efforts to extend the life of the roadways in the mid-range to lessen the number of total reconstruction projects. The Committee reviewed the proposed streets included in the 2020 maintenance program. Further discussion on the centerline striping included bike and pedestrian markings.

Mroz stated the estimated cost of the proposed street maintenance projects is within the capital improvement fund of \$230,000.

MOTION by Deziel, second by Atkins Hoggatt to authorize city staff to prepare plans and specifications and to proceed with the Advertisement for Bids for the 2020 Street Maintenance project. MOTION CARRIED.

REVIEW AND DISCUSSION ON CHAPTER 219-9, SNOW AND ICE REMOVAL Mroz commented on the operations and procedures currently in place for snow removal. He

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commented on several deficiencies and changes needed to the City Ordinance, Chapter 212-9, Snow and Ice Removal. He added that there are issues with the procedures as it pertains to non-compliance related matters.

Mroz explained that snowfalls are typically handled within a 1-2 day time frame, followed with snow removal operations in the downtown business area, parks and trails. Mroz is looking into adding a position that would assist with snow operations for the alleyways, downtown business area, parking lots, ice rink and trails, located outside of the public areas. He added that currently two full time Water Utility employees are called in to assist with the snow plowing operations.

Atkins Hoggatt questioned who takes care of snow removal of the trails in private developments. Mroz stated the private developments are responsible however there are many trails where properties abut the backside and are not being maintained. Atkins Hoggatt applauded the Public Works staff on the hard work and long hours of snow removal operations.

Jim Webber was excused 5:40 p.m.

PROJECT UPDATE:

INDUSTRIAL STREET AND STAGELINE ROAD MILL & OVERLAY Chamberlain stated the resolution for special assessments and authorization to proceed with the plans and specifications for the 2020 Industrial Street and Stageline Road mill and overlay project were approved at the February 3, 2020 Common Council meeting. He stated the public hearing is scheduled for March 9, 2020 and construction bid opening is proposed to be held April 1, 2020.

INTRODUCTION TO PAVEMENT MANAGEMENT PLAN Chamberlain explained the proposed Pavement Management Plan. He stated the plan will cover a 20-year time span that will include data of all city streets including the existing surface rating, curb, gutter and sidewalk conditions, infrastructure and estimated improvement costs.

HWY 35 PUBLIC ENGAGEMENT MEETING Mroz stated a public informational meeting is planned for Wednesday, February 26, 2020. Noted the city portion will be covered at 5 p.m. to 7 p.m. and the Village portion from 7 p.m. to 9 p.m.

Mroz stated the year to date salt use is 900 tons of the 1600 ton guaranteed. He noted there is 300 tons on reserve if needed.

MOTION by Atkins Hoggatt, second by Deziel to adjourn the meeting. 5:55 p.m. MOTION CARRIED.

Submitted by,

Deb Andrews
Secretary