

PUBLIC WORKS COMMITTEE MEETING
CITY HALL COUNCIL CHAMBERS
JANUARY 23, 2020

MEMBERS PRESENT Jim Webber, Paul Deziel, Sarah Atkins Hoggatt

OTHERS PRESENT Michael Mroz, Dean Chamberlain, Shirley Drow, Denise Malean, Marion Webber,

Roll call taken. Chairman Webber called the Public Works Committee meeting to order at 5:04 p.m.

PUBLIC WORKS COMMITTEE MEETING MINUTES MOTION BY Deziel, second by Webber to approve the December 9, 2019 Public Works Committee meeting minutes. MOTION CARRIED.

PUBLIC COMMENT: None

NEW BUSINESS:

REVIEW REQUEST OF ST CROIX ROWING CLUB TO ENTER INTO A 3-YEAR LEASE

AGREEMENT FOR 6 ST CROIX STREET Shirley Drow, St Croix Row Club, thanked the city for the continued years of leasing space to the organization. She stated the St Croix Rowing Club is very interested in the future Riverfront Development and mentioned that the current leased space is at capacity.

Mroz referenced the 3-year Agreement. He noted a change in the language regarding the notice of termination by either party to be 120 days. He stated other agreements have similar language.

MOTION by Deziel, second by Hoggatt to approve the 3-year lease agreement with the St Croix Rowing Club that includes a change in the language referencing termination by both parties. MOTION CARRIED.

UNFINISHED BUSINESS:

DISCUSSION AND POSSIBLE ACTION ON URBAN FORESTRY TREE ORDINANCE, CHAPTER 229 UPDATES Mroz presented proposed changes to the ordinance Chapter 229, Urban Forestry, based on comment from the December Public Works Committee meeting.

Noted the changes include more detailed definitions, powers and duties specific to abatement and protecting the city against dangerous conditions on both public and private areas within the city jurisdiction.

The Committee agreed with the change in the language for abatement of nuisance on private premises. Noted the change includes language that allows the property owner to schedule the abatement with 15 days and issue notice to the city unless the nuisance is considered a public safety. Mroz commented on potential EAB abatement that may interfere with contracted services therefore the ordinance change allows the property owner flexibility. Atkins Hoggatt request a copy of the notice that would be sent to the property owners per the Standard Operating Procedures.

Atkins Hoggatt referenced Section 229-21 Removals and how the Wisconsin Legislature Chapter NR-118 could affect homeowners wanting to remove, replant, etc. trees within

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the St Croix National Scenic Riverway zone. It was recommended this section of the ordinance be revised to include language specific to the public and to identify the area within the city limits.

MOTION by Deziel, second by Atkins Hoggatt to proceed with the changes to Chapter 229, Urban Forestry, and to refer the City Attorney to review. Further discussion on the clarification of the WI NR-118. The MOTION was withdrawn. MOTION by Deziel, second by Atkins Hoggatt to recommend additional changes and review by the Public Works Committee at the next meeting. MOTION CARRIED.

NEW BUSINESS:

DISCUSSION AND POSSIBLE ACTION ON THE STORMWATER POND MAINTENANCE

PROCEDURES Mroz stated part of the MS4 Stormwater Permit requirements include a Post Construction Maintenance program for stormwater ponds.

Mroz presented the general procedures for pond maintenance, noting that staff will identify on an annual basis the proposed improvements for the year that are within the budget.

Mroz provided the proposed 2020 schedule that included a brief description of the improvements and whether the work will be handled internally or by contracted services. Noted contracted services is primarily for dredging of the pond due to the heavy equipment needed. Further discussion included notifying property owners adjacent to the ponds.

MOTION by Atkins Hoggatt, second by Deziel to approve the General Pond Maintenance Procedures and the proposed 2020 Storm Water pond improvement schedule. MOTION CARRIED.

REVIEW AND DISCUSS THE INTERSECTION OF CARMICHAEL ROAD AND HANLEY ROAD

Mroz stated the Public Safety Committee is requesting Public Works to review the intersection at Carmichael Road and Hanley Road due to increased traffic from the developments at St Croix Meadows and the Lee Property.

Chamberlain referenced the Carmichael Road Corridor Study that includes revisions to the traffic signal systems at Carmichael and Hanley and at Carmichael and Vine Street. He discussed in detail the options in the study for improving the traffic flow at these intersections and some of the estimated costs. The overall Committee recommends staff to gather costs for the signal improvements which may be included in the upcoming bonding cycle.

MOTION by Deziel, second by Atkins Hoggatt to recommend city staff to obtain costs for a Flashing Yellow Turn Signal system at Carmichael and Hanley, including options for pedestrian crossings. MOTION CARRIED.

STAFF INTRODUCTION TO AMERICAN DISABILITY ACT (ADA) TRANSITION PLAN

Chamberlain stated the city currently does not have an ADA Transition Plan in place.

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He briefly explained the process for implementation of a plan which identifies the barriers that may prevent persons with disabilities access to public entities. Noted federally funded projects require a plan to be in place. The overall Committee recommends city staff to proceed with the preparation of the ADA Transition Plan.

DISCUSSION AND POSSIBLE ACTION ON THE REQUEST TO INSTALL NO PARKING SIGNAGE ON HERITAGE BOULEVARD Mroz stated the Public Safety Committee referred the request to install the NO PARKING signs on Heritage Boulevard to Public Works.

Chamberlain stated the street widths on Heritage Boulevard range between 24-27 feet wide which warrants a street to be posted as one side parking. It was noted that the west side of Heritage Boulevard from Friendskeep Green to Kinsman is already posted as No Parking and most all of the homes along Heritage Boulevard do have driveway access.

MOTION by Atkins Hoggatt, second by Deziel to recommend the installation of NO PARKING signage on the west side of Heritage Boulevard and to recommend notices to the abutting properties be sent notification of the change. MOTION CARRIED.

REVIEW 2020 PUBLIC WORKS MEETING DATES Webber referred to the 2020 Public Works meeting dates. The overall Committee agreed with the schedule.

PROJECT UPDATE Mroz stated a preliminary resolution will be presented for the 2020 Mill and overlay project and the 2020 Curb, Gutter and Sidewalk replacement project. He stated a Notice of Public Hearing be scheduled according to the project schedule.

Mroz stated complaints were received concerning the excess pile up of snow along the curbs in the downtown business area. He stated the removal of snow was scheduled.

MOTION by Atkins Hoggatt, second by Deziel to adjourn the meeting. 6:15 p.m.
MOTION CARRIED.

Submitted by,

Deb Andrews
Secretary

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