

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

Item # 5

Submitted to: Public Safety Committee

Date: 01/02/19

Submitted by: Chief Willems on behalf of Kari Rambo (Hudson Rotary)

Regarding: Rotary's St. Croix River Dunk

ISSUE: Kari Rambo would like approval to hold the 2nd annual St Croix Riveer Dunk as a fundraiser for the Rotary, February 16th, 2019 to take place in Lakefront Park. Mrs. Rambo will be in attendance for the meeting.

- **Legal aspects:**
- **Budget Impact:**
- **Past History:**
- **Other Pertinent Data:**

STAFF RECOMMENDATION:

COMMITTEE RECOMMENDATION:



CITY OF HUDSON PARK EVENT



(File with Parks Department at least 30 working days before event or when reservation is made)

1. **Authorized Representative** responsible for the conduct of the event and who will be on-site and available to the City for communications and necessary contacts.

Name Hudson Rotary Club: Kari Rambo, Board Member

Address PO Box 393

Telephone (daytime) 715-531-6075 (evening) 651-338-7711

2. **Location of event**

Park Name Lakefront Beach

Address 505 First Street, Hudson WI 54016

3. **Description of the event**

Hudson Rotary will host not for profit organizations and volunteers in a river dunk.
(polar plunge) in order to raise dollars for the community.

4. **Date and hours** (include setup and takedown operations)

Saturday Feb. 16th: 8am - 3pm

5. **Estimated number of people attending** 100-150

6. **Number of tickets to be sold** 0 - free

7. **Plans to limit the maximum number of people permitted to assemble:**

add more barricades to create an entire path down to dunk hole

8. **Plans for fencing, the location/gates**

barricades use: secure the water hole from participants and spectators as well as
secure the changing tents in the parking lot.

9. **Plans for supplying potable water** (include vendor contracts, source, amount available, and location of outlets)

water not needed, only need one electrical outlet for DJ/Music Emcee

10. **Plans for toilet and lavatory facilities** (include vendor contracts, source, number and locations, type, and means of waste disposal)

Lakefront beach portable toilet was sufficient in 2018

11. **Plans for holding, collection and disposal of refuse** (include vendor contracts by hauler licensed in the State of Wisconsin)

n/a

12. **Plans for illumination** (include the source, amount of power and location of lamps, if any)

n/a

13. **Plans for parking vehicles** (include the size and location of lots, points of highway access, interior roads, routes, and any shuttle services)

2017 - plenty of room for parking between Lakefront Beach and Pier 500

14. **Plans for telephone service** (include the source, number and location of telephones, including cell phones, available for public use)

Cell phones

15. **Plans for security** (include the vendor contracts, number of guards, their deployments, names, addresses, credentials, and hours available; include another sheet if necessary)

Hudson PD, St. Croix EMS & Rescue, Hudson FD and St. Croix Dive Team

16. **Plans for fire protection** (include the number, type and location of protective devices, alarms and extinguishers, and the number of emergency fire personnel available to operate the equipment)

will consult Hudson FD - but their team was present for the event as a security/safety backup for Hudson PD and EMS

17. Plans for emergency medical service

St. Croix EMS onsite during live event, St. Croix Dive Team in river assisting dunkers if needed.

18. Plans for sound control/amplification (include the number, location and power of amplifiers and speakers, if any)

Contractor hired in 2017 for DJ/Music - utilized power from beach house and placed large speakers up on path clearly away from beach and water

19. Plans for food and beverages (include the names and addresses of all concessionaires and copies of their license, permit, or registration)

no concessions

20. Plans for amusement/entertainment (describe the specific vendors or providers allowed to operate on the grounds, and their names, addresses and license/permit numbers, if any)

n/a

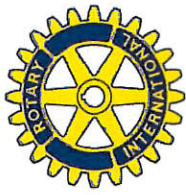
INSURANCE Each applicant for a special event permit shall furnish to the City, no later than ten (10) days before the special event, a certificate of insurance and any necessary Endorsements written by a company licensed in the State of Wisconsin, approved by the City Attorney and covering any and all liability, obligations, or claims which may result from the operations by the applicant's employees, agents, contractors or subcontractors, and including workers compensation coverage in accordance with CH. 101, Wis. Stat. The certificate shall provide that the insurance company will furnish the City with a ten-day prior written notice of cancellation, nonrenewal, or material change. The insurance shall be written in comprehensive form and shall protect the applicant and the City against all claims arising from injuries to members of the public or damage to property of others arising out of any act or omission of the applicant, its employees, agents, contractors, and subcontractors. The insurance policy shall name the City of Hudson, its officers, agents, and employees as additional insureds under the policy on a primary and noncontributory basis. The applicant shall be required to provide bodily injury and property damage coverage of at least \$1,000,000 plus an umbrella of \$3,000,000. The Council may increase the minimum requirement for bodily injury and property damage coverage up to \$3,000,000, considering risk factors involved in the proposed special event. Such risk factors may include, but shall not be limited to, events involving large numbers of people, use of live animals, competitive physical events, fireworks, amusement rides, inflatables, and other similar type risk factors, or as further described in a policy adopted by the Council relating to insurance requirements.

INDEMNITY I/we agree to indemnify and hold the City of Hudson, its agents, officers, servants and employees harmless from and against any and all liabilities, damages, claims and expenses, including reasonable attorney fees, for injury or death of any person or loss or damage to the property of any person, firm, organization or corporation, arising in any way as a consequence of the granting of a permit for a special event.

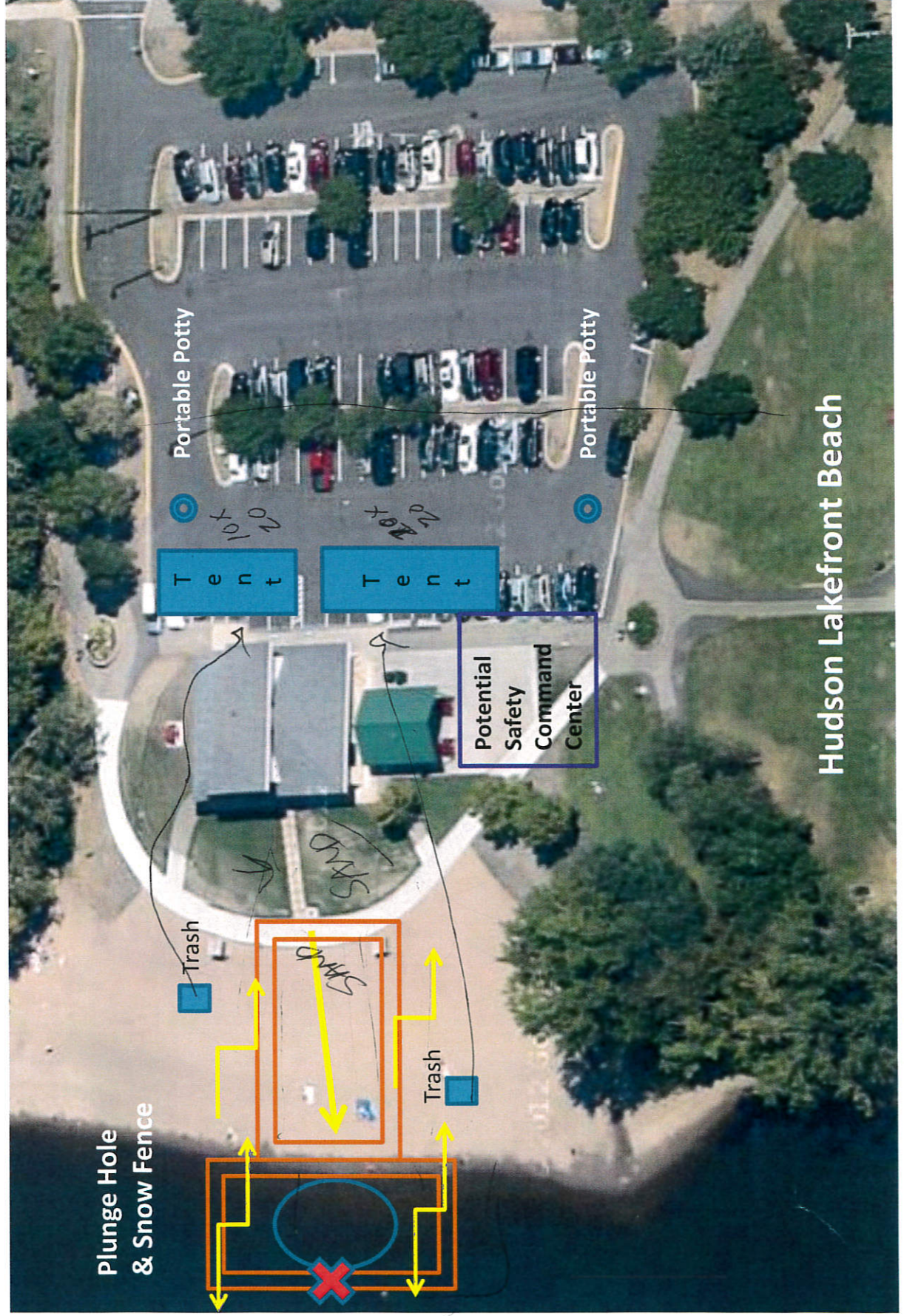
The undersigned applicant acknowledges receipt of a copy of the City's Large Assembly Ordinance and affirms and agrees that all aspects of the special event described in this application shall comply with all applicable federal, state, county, and city laws and ordinances.

I affirm that the statements contained herein are true and correct to my/our best knowledge. I agree to provide the above insurance and insurance certificates and endorsements evidencing such insurance.

_____	Kari Rambo	7/24/2018
Signature	Print Name	Date



Hudson Rotary Winter Plunge Event



Hudson Lakefront Beach