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## **General Information on Building for Homeowners & Contractors**

The following information will answer the most commonly asked questions.

### **Registration, Credential & License**

The city of Hudson does not require any local contractor registration, credential, or license. The state of Wisconsin may require that anyone performing work within the construction industry to have Wisconsin registration, credential, and/or license. However, these requirements do not apply to homeowners working on property they own *and* occupy. You can obtain or check on the status of a state issued registration, credential, and/or license by visiting <http://dsps.wi.gov/licenses-permits/credentialing/trade-professions> or calling 608-266-2112. Below are the most common types required:

#### **Contractor Type**

#### **Required Registration/Credential/License**

*One or Two Family Home Builders,  
Remodelers, & Garage Builders*

*Dwelling Contractor Certification and  
Dwelling Contractor Qualifier Certification*

*Commercial General Contractor  
(includes three or more residential unit buildings)*

*Nothing required at this time*

*HVAC Contractor*

*HVAC Contractor Registration*

*Plumbing Contractor\**

*Master Plumber License*

*Electrical Contractor\*\**

*Electrical Contractor Certification and  
WI Master Electrician*

*Subcontractors/Other Construction Businesses*

*Nothing required at this time*

*Elevator/Fire Sprinkler/Tank Installers*

*Contact Department of Safety &  
Professional Services*

\*All individuals performing plumbing work shall be licensed as a Journeyman Plumber or Plumber Apprentice and work under the supervision of a Master Plumber.

\*\* All electricians working in Wisconsin are required to have an individual WI electrician's license. All individuals performing electrical work shall be licensed as a Journeyman Electrician, Electrician Apprentice, or Beginning Electrician and work under the supervision of a Master Electrician.

10/28/15

### **One or Two Family - New Construction**

The state of Wisconsin requires that all building permit applications for new construction be submitted with the following information:

1. Permit Application – available at <http://dsps.wi.gov> or the city's website at [www.ci.hudson.wi.us](http://www.ci.hudson.wi.us)
2. House Plan, including a wall bracing and HVAC plan
3. Site Plan
4. Heat Loss Calculations using Rescheck 4.2.2 or newer - available at [www.energycodes.gov](http://www.energycodes.gov)
5. Erosion Control Worksheet – available at <http://dsps.wi.gov>

### **Wisconsin Codes**

Copies of all current state of Wisconsin building codes can be found at <https://docsales.wi.gov/> or call Document Sales at (800) 362-7253 or (608) 266-3358.

The following are some of the current codes that pertain to building construction in Wisconsin:

Licenses, Certifications, and Registrations – SPS 305

One or Two Family – Wisconsin Uniform Dwelling Code - SPS 320-325

Commercial – Wisconsin adoption and amendments of the International Building, Mechanical, Energy Conservation, and Existing Building Codes – SPS 361-366

Fire Prevention – SPS 314

Plumbing – Wisconsin Plumbing – SPS 381-384

Electrical – Wisconsin adoption and amendments of the National Electrical Code - SPS 316

### **Site Plans**

Any project that consists of new construction or changes the footprint of an existing structure, including decks, additions, and accessory buildings, will require a site plan to be submitted with the application. Site plans must be to scale and accurately indicate the structure with dimensions and distance to the property lines.

### **Property Lines**

The city of Hudson Community Development Department does not have a land surveyor on staff but can assist in determining property *dimensions* only. *Locating* property lines and property corners are the responsibility of the property owner. Iron property corner monuments may be in place but are typically 4-6 inches below the surface; renting a metal detector is often necessary to locate these monuments. In some instances, it may be necessary to hire a surveyor to identify the property lines.

### **Roofing, Windows/Doors, Siding Replacement**

Currently the city of Hudson does not require building permits or inspections for roofing, windows/doors (same size), or siding replacement projects. All state, national, and/or manufacturer's installation requirements must still be followed.